



Chalfont Wind Band - Supporting our members

Young people and those with care and support needs attending concerts and events outside the band room

There are times throughout the year when the band is away from its rehearsal space, either performing at concerts or attending social activities. During this time, young players' needs and those of players with care and support issues, will be considered and a position of responsibility agreed between the band and the parent/carer/adult with care and support needs. In the case of a young person under 18, if the young player's parent (or other agreed responsible adult) is not present at the event, the band has a Duty of Care to act in loco parentis for the duration of the event.

In this instance the following will be considered:

- Young people will be supervised throughout the duration of the event. The person or persons responsible for supervision will have been safely recruited for this role (including a DBS check and other appropriate safeguarding measures) and been made aware of any specific needs (including dietary) or medical conditions of the young people.
- The band will consider appropriate environments for young players during social times during the event (for example between a rehearsal and a concert).
- Parental permission must be given for the young player to attend the event, if it is outside the normal activities agreed to on the membership form.
- Information will be provided to the young player and their parent/carer prior to the event.
- Young players should not be drinking alcohol when the band is acting in loco parentis.

Procedure in the event of a young band member going missing at a band rehearsal or concert away from our normal venue

All steps will be taken to prevent this occurring, e.g. by agreeing ground rules and carrying out a risk assessment. However, if it should happen, these are the procedures which will be followed:

1. Inform the Safeguarding Officer present at the rehearsal or concert.
2. Take a register check to establish that everyone else who arrived at the rehearsal or concert is still there.
3. Calmly ask everyone else present if they can remember when they last saw the child and what were the exact circumstances.
4. Continue with the rehearsal so that others are occupied and kept calm.
5. At the same time, one or more adults should undertake a search of the premises. This should be done quickly but methodically, searching in all cupboards, washrooms etc. If the child cannot be found, extend the search to the immediate outside area of the premises.
6. If the child still cannot be found, and if they live nearby and their address is known, it may be helpful to check their route home to see if they have left.
7. At the same time, the senior person present should contact the child's home to see if they have arrived there. If they have not, inform their parents/carers of the situation; they should be reassured as much as possible but asked to come down to the band venue. If possible, someone should remain at home in case the child arrives there and also to attend to the needs of any other family members.
8. The police should be informed, and the band should cooperate fully with any investigation that takes place.
9. A full record should be made of the incident, and the band should conduct a review.